# *ANNEX II + III:* TECHNICAL SPECIFICATIONS + TECHNICAL OFFER

**Contract title: “Elaboration of advertising materials” p 1 /6**

**Publication reference:** CB005.2.21.080-LP-Supply-01

**Columns 1-2 should be completed by the contracting authority**

**Columns 3-4 should be completed by the tenderer**

**Column 5 is reserved for the evaluation committee**

Annex III - the contractor's technical offer

The tenderers are requested to complete the template on the next pages:

* Column 2 is completed by the contracting authority shows the required specifications (not to be modified by the tenderer),
* Column 3 is to be filled in by the tenderer and must detail what is offered (for example the words ‘compliant’ or ‘yes’ are not sufficient)
* Column 4 allows the tenderer to make comments on its proposed supply and to make eventual references to the documentation

The eventual documentation supplied should clearly indicate (highlight, mark) the models offered and the options included, if any, so that the evaluators can see the exact configuration. Offers that do not permit to identify precisely the models and the specifications may be rejected by the evaluation committee.

The offer must be clear enough to allow the evaluators to make an easy comparison between the requested specifications and the offeredspecifications.

| **1.**  **Item number** | **2.**  **Specifications required** | **3.**  **Specifications offered** | **4.**  **Notes, remarks,  ref to documentation** | **5.**  **Evaluation committee’s notes** |
| --- | --- | --- | --- | --- |
| **1** | **Display panel on construction site**   * Size of the panel: approx. 1,50m x 0,80m * Mounted on pillar * Mounted in the open * Full colour * Material: panel with permanent, non-erasable inscription and protected and protected layer. The inscription should endure the atmosphere conditions for 5 years, without changing its appearance. * Appropiate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |
| **2** | **Roll-banner design**   * Size of the panel: approx.. 1,4m x 2m. * Mounted on pillar * Mounted in the open * Full colour * Material: panel with permanent, non-erasable inscription and protected layer. The inscription should endure the atmosphere conditions for 5 years, without changing its appearance. * Appropriate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |
| **3** | **Hats**   * Sweatband and sweat-absorbent towel should be 100% cotton * Project information be printed on the front side * There should be an adjustment band at the back of the hat * Appropriate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |
| **4** | **T-Shirts**   * %100 cotton cloth * Crew-neck * White color (150 units), black color (150 units) * Size: small ( 90 units), medium (120 units), large (60 unites, X large (30 units) * Project information will be processed with Flexo printing on t-shirt. * Appropriate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |
| **5** | **Key-holders**   * Size: 1,5cm x 8cm * Material: Silicon * Print: Full colour * Appropriate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |
| **6** | **USB flash disks**   * The flash disks should be 16GB * Double sided full colour printed * Provided in a plastic box/holder * Appropriate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |
| **7** | **Pens**   * The pens should be in blue colour and thin gel should have a roller refill * It should be high quality ink * It should have an ergonomic grip * Nickel silver tip should have * 0,5mm must be needle-tipped * Must be colored digitally branded pens * Appropriate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |
| **8** | **Notebook**   * Size of notebook: 10cm x 20 cm * Volume: spiral and perforation * Colour: Cover-full colour/ pages-non color * Paper: matt glossy paper 350gr cover, high-grade paper pulp 80 gr paper * Cover: matt cellophane * Another: 50 paper, stripped notebook. * Appropriate marking to visually acknowledge the EU support, duly following the “Communication and Visibility Manual for EU External Actions”. |  |  |  |